



CFRC 101.9 FM Programmer Agreement

Hooray! I've finally made it to the airwaves. In becoming an on-air host, producer or programmer at CFRC, I

(Please print name)

accept the following responsibilities:

1. Arriving for my program at least 15 minutes before its start time.
2. Creating the best show possible by being prepared in advance and fulfilling CFRC's mandate to enrich the academic and cultural lives of Queen's and Kingston listeners.
3. Adhering to all CRTC regulations and CFRC policies affecting my program, including Canadian content, Hits, Spoken Word and New Music requirements.
4. Never broadcasting material that is hateful, libelous, slanderous or in any other way contravenes the Criminal Code; and not airing material that may be deemed offensive or obscene without providing appropriate warnings and contextualization.
5. Respecting station equipment and completing and returning a fault report when necessary.
6. Completing log sheets and totals forms fully, accurately and in a timely manner.
7. Finding appropriate fill-ins or producing pre-records for my show in the event of an absence, and informing the appropriate Programming Manager of any absence; providing at least 3 weeks notice to a Programming Manager if there are any changes to my show (e.g., cancellation, format changes, new hosts etc.).
8. Understanding that CFRC maintains the right to pre-empt my show for reasons including but not limited to sports, special programming, and technical maintenance.
9. Contributing at least four hours per month in non-programming time to CFRC
10. Taking responsibility for the behaviour of my guests, on- and off-air.

I understand that all new shows and their members will be on a four-show probationary period, during which the program, upon the discretion of the relevant Programming Manager, may be cancelled.

I recognize that failure to fulfill my responsibilities as a programmer may result in disciplinary action as outlined in CFRC's Disciplinary Procedures Policy.

Date

Programmer signature

Staff Signature